

MINUTES
New Mexico Cancer Council – Rural Health Equity Workgroup

Date: Friday February 22nd, 2019

Time: 3:00 PM-4:30 PM

Location: New Mexico Cancer Center, Main Conference Room, 4901 Lang Ave NE, Albuquerque, NM

Participants: Jess Quiring, Deb Openden, Joseph O'Dell, Leslie Byatt, Patricia Torn (phone), Karoline Sondgeroth

Agenda Items

- I. The workgroup reviewed and approved the minutes from the meeting on January 25th, 2019.

- II. The workgroup reviewed the on-going Action Items:
 - a. Administrative
 - i. Karoline Sondgeroth from NMSU's Cancer Outreach Core (COC) joined the workgroup meeting for the first time, joining on behalf of Dr. Rebecca Palacios, also with NMSU.
 1. Karoline gave a brief introduction of herself and her interest in cancer and rural health equity.

 - b. Outreach to Stakeholders and Other Interested Parties
 - i. Directory
 1. Karoline mentioned that NMSU has a directory of individuals whom are associated with cancer survivorship.
 2. Karoline offered to share NMSU's cancer survivorship directory with the RHE workgroup, or to compare NMSU's directory with the ongoing RHE directory
 3. Karoline offered to review the community assessment to gauge whom she, and perhaps other NMSU staff, could reach out to for participation

 - ii. REDCap
 1. Jess gave a status update on the survey: comments from the practice phone call and online practice were taken by Angela and Jess.
 - a. Changes will be made to reflect comments given
 - b. REDCap should be ready for use before next meeting (Fri. March 22nd)
 2. Survey was explained to Karoline—purpose of the survey, use of the results, why the results are wanted, who the survey is targeted for, and time frame
 - a. Group discussed that the survey can continually be used by new participants and that there not a true end date.

- b. There will be dates that will be a cutoff for the initial infographic, but data can still be collected for future use.

- iii. Map

- 1. Leslie asked if the infographic map can be placed in the ACC directory
 - a. Group said its worth considering
 - i. Maps may contain too much info to be clear and readable
 - ii. A reduced version of the map could be included
 - b. Map could go into the 2021 ACC directory
 - i. Leslie mentions an October/November date for inclusion
 - c. Leslie mentions there are currently about 10 pages that could be used

- iv. Regional snapshot

- 1. N/A

- v. Collaborative projects

- 1. Joseph mentioned Patricia's potential CME project, changed significantly since proposed and is already completed this fiscal year
 - a. This will be marked as complete

- III. Announcements and Open Discussion

- a. No announcements

- IV. Action Items for March 22nd, 2019

- a. Joseph will connect Angela, Jess and Leslie to Karoline for collaborations
- b. Jess will add Karoline to dropbox
- c. Leslie will connect with Karoline; will send ACC directories
- d. Joseph will send REDCap link to Karoline
- e. Jess and Karoline will connect regarding combining/comparing cancer-related contact lists (directories)
- f. Finalize REDCap survey
- g. Please list Patricia's CME project as completed

- V. Future Meeting Dates

2019- 4th Friday of every month