

**MINUTES**  
**New Mexico Cancer Council – Rural Health Equity Workgroup**

**Date:** Friday February 28<sup>th</sup>, 2020

**Time:** 3:00 PM-4:30 PM

**Location:** New Mexico Cancer Center, Main Conference Room, 4901 Lang Ave NE, Albuquerque, NM

**Participants:** Jess Quiring, Angela Meisner, Joseph O’Dell, Leslie Byatt, Vicki Nakagawa, Vickie Ratliff, Sara Araujo, Isela Garcia (zoom), Prajakta Adsul (Zoom), Angelica Solares (Zoom), Audrey Simplicio (Zoom), Patricia Torn (Zoom)

Agenda Items

- I. The workgroup reviewed and approved the minutes from the meeting on November 22<sup>nd</sup>, 2019.
  
- II. The workgroup reviewed the on-going Action Items:
  - a. Administrative
    1. No email communication issues
    2. Sara Araujo, Vickie Ratliff, Prajakta Adsul, Angelica Solares, and Audrey Simplicio introduced themselves the group.
      - a. Vickie Ratliff will be joining the group on behalf of GCAP
      - b. Prajakta and Angelica expressed interest in being added to the workgroup email list and dropbox
    3. Janelle Johnson, reported by Jess, will no longer be part of the workgroup. She will be removed from the email list and dropbox
    4. Workgroup action plan is finalized and approved by NM Cancer Council Executive Committee.
  
  - b. Outreach to Stakeholders and Other Interested Parties
    - i. REDCap
      1. Still live—will continue to be live till further notice
      2. Angela gave summary of survey to new workgroup attendees
      3. Leslie asked if it is possible to set up a computer with workgroup survey for participants to fill out at events
        - a. Workgroup says yes
        - b. Jess attempted this at a Navajo event in December, but internet prevented from survey being administer effectively/at all.
      4. Survey will be an action item at upcoming COPE meeting
      5. Jess will reach out to the Cancer Council Patient Navigation workgroup to promote survey participation to PN workgroup members

6. Everyone is reminded to reach out to their health council assignments
7. Pueblo health councils, formerly Janelle's, will be reassigned at a later date
8. Vicki will email her list of former colleagues—sexual assault response/prevention coordinators
  - a. Joseph will send example email to Vicki
9. Jess will email Native American workgroup chair about having members complete the survey and promote survey participation among constituents
10. Group asked if survey link could be loaded onto the Cancer Council website.
  - a. Joseph will seek more information
  - b. *This is an action item*
11. Angela and Jess shared purpose and workgroup vision for data collected through survey to new workgroup attendees
12. Angela and Jess need to address survey participants interests in the workgroup
  - a. Sort through responses for those who are interested in joining the workgroup, joining the email list or not being contacted again
  - b. *This is an action item*

ii. Map

1. Angela explained that data collected through survey will be used to populate the maps
  - a. Maps will be of the 5 public health regions; NW, NE, SW, SE and Metro
2. Angela stated her, Yan and Cindy are ready to aggregate data and create maps. Angela stated she does not think it is the trio's strength in determining what should be put on maps
  - a. A subcommittee was suggested in a previous RHE meeting to determine what will be put on the maps
  - b. Jess and Deb Openden were going to form and lead the subcommittee, but Deb is no longer able to
  - c. Workgroup called for workgroup members interest in the subcommittee
3. Prajakta asked if the maps were going to be interactive and online, or paper and two-dimensional
  - a. Maps are currently being designed for on paper and two-dimensional
  - b. Online, interactive map could be a potential at a further date. Currently, it is not the workgroups intent
4. How will the maps be updated over time was asked?

- a. This is identified as a challenge by the workgroup and will be addressed once the maps are completed
  - 5. The workgroup confirmed that they intend to offer the maps, or a version, to the Albuquerque Cancer Coalition for inclusion in the state directory for 2021.
  - 6. Some workgroup members suggested other resources that could contribute to data aggregation
    - a. Rx Trails- a document created by NM Healthcare Takes on Diabetes, that contains walkable trails and paths with ratings on ease of use
    - b. Tom Scharman on the New Mexico Data Collective
    - c. ABQ One senior resource book
    - d. UNM County Report Card
    - e. Aging and Disability Services Department
  - 7. Repetition among a couple workgroups was brought up—RHE workgroup is creating a survivorship resources, ACC created a survivorship resource in the directory, newly formed Survivorship workgroup is proposing similar resource creation projects.
    - a. Leslie suggested having an agenda item at an upcoming Executive Committee meeting to discuss this
    - b. Separate meeting of the ACC, RHE and survivorship group chairs was proposed
    - c. Angela and Jess will discuss next steps
- iii. Regional snapshot
  - 1. Angela and Cindy are ready to create a snapshot but want workgroup feedback
    - a. Workgroup is ready and willing to provide feedback
    - b. Angela and Cindy will create a data snapshot by the next workgroup meeting
  - 2. It was reiterated that the snapshot sheets would be a “1-pager” of info on cancer burden to a public health region
    - a. Possible uses could be by providers, support personnel, researchers, or for use for grant applications
  - 3. Joseph asked if this was an appropriate project for the workgroup or if it was more appropriate for the Tumor Registry
    - a. Angela clarified it is appropriate for the workgroup
  - 4. Prajakta asked if granulation was an issue of cancer burden in New Mexico
    - a. Angela confirmed granulation is not an issue
  - 5. Angela gave a summary that similar information is available through NM-Indicator Based Information System (NM-IBIS) but IBIS is not a public friendly tool to get to the information
    - a. The snapshots created by the workgroup could be public friendly and easy to access in comparison to IBIS

- b. Angela also stated that some IBIS information has been translated out of context since information is relayed through multiple sources to end up on IBIS
- c. Snapshots will use information directly from the NMTR

iv. Collaborative projects

- 1. Cindy Blairs research project summary will be postponed to the next meeting

III. Announcements and Open Discussion

- a. GCAP beauty pageant is coming up in March
- b. Cancer Services of NM retreat is in April
- c. Cancer Support Now conference is in March

IV. Action Items

- a. Workgroup members continue to conduct outreach; i.e., health council assignment, health promotion specialist outreach, etc.
- b. Remove Janelle from email list and dropbox
- c. Add Angelica and Prajakta to email list and drop box
  - i. Share action plan and survey directly with them
- d. Angela and Cindy create a mock-regional snapshot
- e. Vicki N. will email her former colleagues about survey participation

V. Future Meeting Dates: 2020

March 27<sup>th</sup>

April 24<sup>th</sup>

May 22<sup>nd</sup>

June 26<sup>th</sup>

July 24<sup>th</sup>

August 28<sup>th</sup>

September 25<sup>th</sup>

October 23<sup>rd</sup>

November/December TBD