

**MINUTES**  
**New Mexico Cancer Council – Rural Health Equity Workgroup**

**Date:** Friday November 22<sup>nd</sup>, 2019

**Time:** 3:00 PM-4:30 PM

**Location:** New Mexico Cancer Center, Main Conference Room, 4901 Lang Ave NE, Albuquerque, NM

**Participants:** Jess Quiring, Angela Meisner, Joseph O’Dell, Janelle Johnson, Leslie Byatt, Deb Openden, Vicki Nakagawa (zoom), Isela Garcia (zoom), Cindy Blair (Zoom), Jessica Spittler (Zoom)

**Agenda Items**

- I. The workgroup reviewed and approved the minutes from the meeting on October 25<sup>th</sup>, 2019.
  
- II. The workgroup reviewed the on-going Action Items:
  - a. Administrative
    1. No email communication issues
    2. Jessica Spittler and Janelle Johnson introduced themselves the group
      - a. Jess will add both to dropbox
    3. Workgroup completed the Workgroup Action Plan Discussion Tool
      - a. Joseph explained the purpose to the group—Comp. Cancer is responsible for reporting on coalition (NM calls itself the cancer council) progress to CDC.
      - b. Joseph conducted the interview and will type up the results and share with Angela and Jess for final edits, before submitting to Christine Brown.
  
  - b. Outreach to Stakeholders and Other Interested Parties
    - i. REDCap
      1. Still live—will continue to be live till further notice
      2. Joseph verified that Angela and Jess approve of his email to DOH health promotion specialists
        - a. Joseph will send email to 32/33 health promotion specialist— one in each county of NM
      3. Vicki will get a list of former DOH contacts that she and Deb Openden have done education outreach with in the past.
        - a. Vicki plans for week of December 2<sup>nd</sup>. Will follow up at next meeting
      4. Group reviewed health council website and divided outreach between members present.

- a. Preferred method of contact is phone; Cindy Blair attempted outreach via email to several health council contacts with a zero response rate.
  - b. Joseph will send outreach emails and survey links to the workgroup members—Angela or Jess will ensure all of the shared resources are available on Dropbox
  - c. Health Council assignments are as follows—counties beginning with the letter:
    - i. Jess will do C & D
    - ii. Angela will do E, G, H & Rio Arriba
    - iii. Isela will do L & M
    - iv. Joseph will do O, Q & Roosevelt
    - v. Deb will do S
    - vi. Leslie will do T, U, & V
    - vii. Janelle will do Acoma, Cochiti, Sand Idelfonso, Santa Clara, and To'hajille Pueblos
5. Group decided people can be anonymous on the survey, they will be instructed to enter John/Jane Doe
- a. County/town is the most important for identifiers, so workgroup can associate answers to area of NM
6. Lindsay Walker contacted:
- a. Gallup -- Native Resources Transportation – no point of contact accessible
  - b. Dr. BulBul (moved to Artesia, part of the hospital. Dr. Ali is now in Carlsbad working for Kymera)
  - c. Santa Fe – Joyce Rubenfeld is a good starting point of contact if further Santa Fe knowledge is needed.
  - d. Los Alamos – reached out to the Los Alamos Cancer Council. No response back
  - e. Las Cruces – Asked Krystle Williams from Mountain View to pass along to anyone who might have input.
  - f. Farmington – Daniel Ramirez (Dr. Vigil's business manager) in regards to women's oncology care in outer-lying areas also Glenda Fox
  - g. Roswell – asked Monica Fresquez to complete the survey and pass to anyone involved.
  - h. Silver city – Asked Shelly carter to complete the survey and pass to anyone involved
  - i. Clovis – Asked Kim Adams to complete the survey and pass to anyone involved

- j. Lovington – Asked Pixie Hopkins to complete the survey and pass to anyone involved
    - 7. Jess will reach out to Amy regarding her outreach
    - 8. Navajo CHR group may complete one survey together
      - a. Follow up to occur via Jess
    - 9. Isela had Martha with ACS in El Paso, complete the survey
    - 10. Isela conducted outreach to NMSU extension agents
      - a. No response to date
    - 11. Jess will ask attendees of the Navajo Cancer Survivor Meeting to complete survey
      - a. December 10<sup>th</sup>
    - 12. Janelle will reach out to Donna in Los Alamos
    - 13. Angela/Leslie will ask school nurse friend if school nurses could be a useful contact
  - ii. Map
    - 1. Angela showed a mock map of the SE region created by Yan, Cindy and Angela
      - a. Map used info from the ACC directory
      - b. Group provided feedback
      - c. Jess and Deb will meet with Map trio to discuss improvements.
  - iii. Regional snapshot
    - 1. Angela and Cindy will meet before January meeting
  - iv. Collaborative projects
    - 1. N/A
- III. Announcements and Open Discussion
  - a. Workgroup needs to follow up on all respondents of the survey regarding their interest in the workgroup
  - b. Those who selected active and semi-active need to be crosschecked for prior membership and then added to the email list
    - i. Non-active list needs to be archived for future use
    - ii. Do not respond need to be archived so group does not reach out to them
  - c. Deb suggests we individually respond to all participants of the survey and thank them for their contributions. In the same response inform them the survey is still live and to share it with whomever they believe could be of help
- IV. Action Items
  - a. Workgroup members continue to conduct outreach; i.e., health council assignment, health promotion specialist outreach, etc.
  - b. Add Janelle and Jessica to dropbox

c. Angela and Cindy meet regarding regional snapshot

V. Future Meeting Dates: 2020

January 24<sup>th</sup>

February 28<sup>th</sup>

March 27<sup>th</sup>

April 24<sup>th</sup>

May 22<sup>nd</sup>

June 26<sup>th</sup>

July 24<sup>th</sup>

August 28<sup>th</sup>

September 25<sup>th</sup>

October 23<sup>rd</sup>

November/December TBD