

MINUTES
New Mexico Cancer Council – Rural Health Equity Workgroup

Date: Friday September 27th, 2019

Time: 3:00 PM-4:30 PM

Location: New Mexico Cancer Center, Main Conference Room, 4901 Lang Ave NE, Albuquerque, NM

Participants: Joseph O’Dell, Angela Meisner, Deb Openden, Cindy Blair (Zoom), Patricia Torn (Phone)

Agenda Items

- I. The workgroup reviewed and approved the minutes from the meeting on July 26th, 2019.

- II. The workgroup reviewed the on-going Action Items:
 - a. Administrative
 1. No email communication issues
 2. No one needing to be added to dropbox
 3. Joseph never heard from Karoline about her new position or her interest in being a part of the workgroup
 4. No HHS updates
 - a. Angela suggested placing this in the “parking lot”
 - b. Workgroup does not have a connection to the project since Karoline left.
 5. Due to the small number of attendees, the workgroup did not discuss the past rural health webinars

 - b. Outreach to Stakeholders and Other Interested Parties
 - i. REDCap
 1. Still live—will continue to be live till further notice
 2. Currently 34 responses
 3. Responses are from 11 counties.
 4. Angela created a brief powerpoint to highlight responses. Workgroup reviewed the powerpoint
 - a. Themes included: needs of communities = transportation, financial assistance and lodging.
 - b. Angela will add the powerpoint to dropbox
 5. Workgroup needs to follow up on all respondents of the survey regarding their interest in the workgroup
 - a. Those who selected active and semi-active need to be crosschecked for prior membership and then added to the email list
 - b. Non-active list needs to be archived for future use

- c. Do not respond need to be archived so group does not reach out to them
 - 6. Deb suggests we individually respond to all participants of the survey and thank them for their contributions. In the same response inform them the survey is still live and to share it with whomever they believe could be of help
 - 7. Next steps include: targeting counties that we do not have responses from
 - a. Find people in those counties using either the ACC directory or contact DOH personnel
 - i. Joseph will try to come up with a list of DOH personnel in each county
 - 8. Joseph met with Diane DiCamara and Diane suggested using the ACC directory
 - 9. Joseph had a meeting with the Office of Primary Care and Rural Health of DOH (Jasmin Hendrickson) and informed group of RHE workgroup and the community assessment. The OPCRH will send the survey to their FQHC partners
 - a. To date Joseph has not received any follow up of if this occurred or not.
- ii. Map
1. Angela and Cindy met to discuss the maps. Their consensus was to decide who the target population is and then focus on a few items in each region rather than try to include everything
 - a. The idea was to use the survey responses to get the themes and then focus the maps on the themes
 - b. Then use survey data and ACC directory to supply the information for the maps
 2. Cindy and Angela did homework items of researching a city/town of their available resources
 - a. Research mediums included ACS resources site and ACC directory
 - i. Cindy encountered very little information for towns such as Baird and Silver City
 - ii. Cindy then looked at ABQ and the ACS site had very little information on some topics, such as financial assistance. Cindy concluded that the resources was lacking
 3. Group decided that we should focus on support groups, lodging and transportation.
 4. Patricia brought up Cancer Services of New Mexico and how their website used to have lots of resources

- a. Group visited the website while on Zoom and couldn't find such resources
 - b. Group did find that CSNM does have an assessment.
 - i. Action item assigned to workgroup to review the 2010-2011 CSNM survey final report
 - 5. Someone needs to get excel doc of ACC directory entries from ACC/Lealie
 - iii. Regional snapshot
 - 1. N/A
 - iv. Collaborative projects
 - 1. N/A
- III. Announcements and Open Discussion
 - a. N/A
- IV. Action Items
 - a. Angela will add powerpoint to dropbox
 - b. Angela, Cindy and Yan will meet to create a draft map of one region
 - c. Someone needs to get the ACC directory entries excel doc from ACC/Lealie
 - d. Joseph will research DOH personnel in each county.
 - e. Entire workgroup will review the Cancer Service of NM 2010-2011 NM Cancer Services Survey Final Report: <https://cancerservicesnm.org/new/new-mexico-cancer-service-survey/>
 - f.
- V. Future Meeting Dates:
 - October 25th
 - November 22nd
 - NO MEETING IN DECEMBER**