M I N U T E S
New Mexico Cancer Council – Rural Health Equity Workgroup

Date: Friday October 23rd, 2020
Time: 3:00 PM-4:30 PM
Location: Virtual- Zoom meeting

Participants: All participants by Zoom- Angela Meisner, Jess Quiring Vicki Nakagawa, Isela Garcia, Dakota Jim, Vickie Ratliff, Patricia Torn.

Agenda Items

    I.   The workgroup reviewed the on-going Action Items:
        a. Administrative
                  1. Member introductions and previous meeting minutes' review
                        a. Minutes were approved as written
                  2. No email or dropbox issues to report.
                  3. Vickie Ratliff and Dakota Jim will be added to dropbox

        b. Outreach to Stakeholders and Other Interested Parties
            i. REDCap
                  1. Still live—will continue to be live till further notice.
                  2. Angela is uploading survey respondents to dropbox once per month; Angela is designating a NMTR staff member to upload the respondent list once per week—Tuesday or Wednesdays is the goal.
                  3. Deb Openden is volunteering for the task force group to review survey responses; Deb provided feedback on some of the questions
                        a. Jess will meet with Angela to review Deb's comments on existing questions
                  4. Workgroup wants to ask an additional question for the survey; regarding access to internet. i.e., do you have access to internet?
                        a. Should it be one general question? Should there be a small internet section; i.e., access at home? Access to somewhere else? Where do you access internet?
                        b. Example question include: in your community where do people go to use a computer for free that do not have one?
                        c. Discussion: should we ask two separate questions related to access to a computer and the internet? Or should computer and internet be grouped into one?
                        d. How do you access internet? How reliable is your free public internet? Where in your community do people go to use free, public internet?
                            i. Angela mentioned the reliability question could use a likert scale

e. Group voted on internet question wording: Where in your community do people go to use free public internet? If available, how reliable is the internet?-very reliable, reliable, less than reliable, not reliable at all.
   i. Approved via in-meeting voting
f. Group discussed placement of the new internet questions.
   i. Before or after question #7.
   ii. Standalone at the end, after #9.
   iii. Group decided to place it between #9 and #10.
g. Should a brief context sentence be included? Rest of the survey is about cancer and this question is about internet.
   i. Jess will take the idea of a context statement to the task force for development.
   ii. i.e., as more services are becoming virtual, we would like to ask about your internet access.
5. Random question: could we differentiate between a patient answer vs non-patient answer.
   a. Angela said yes, but that if a focus on patient responses is desired then IRB approval will have to reobtained because our current operating IRB approval did not include patient responses. Important: the survey is not human subjects related.
   b. Angela reminded the group that the original intent of the survey was to get community level responses (what is or is not available in your community) and not specific individual responses.
6. Cindy B. reporting back to workgroup on her findings on national resources regarding internet availability will be moved to next meeting.
7. Jess reached out to Farmington
   a. Deb Albin is receiving our emails.
8. Workgroup reviewed the current list of individuals whom have completed the survey
   a. Quick discussion on if there are organization or individuals you don't see listed who could/should complete the survey
   b. Clarified that the survey can go to any healthcare related person and not just cancer specialists.

c. Map
   i. Yan is working on a grant application that would allow her to do some additional mapping
   ii. Symbols are being discussed
   iii. Recreation sites are being considered
   iv. Cindy is looking at provider locations

   v. Focus on libraries, senior centers, city centers in the southeast region are the focus for the next task force meeting

   vi. Key questions to be discussed are how are these maps going to be distributed and how will information be updated? And how often will it be updated?

     1. Email outreach to clinics; mail outs

     2. Will there be a website for this to live on?

   vii. Can this live on the cancer council website? Bring up to the executive committee of the council

     1. Vicki could not provide information on DOH ability to upload to cancer council website

   viii. Group discussed funding for the project. This topic needs to be covered by the executive committee.

  d. Regional snapshot

   i. Angela spoke with the NMTR director to ensure county level data was available. NMTR has 1966-2018 available.

   ii. New data should be available within the next month or two.

  e. Collaborative projects

   i. Future collaborative project will be exploring a proxy organization to accept potential funding on behalf of the RHE workgroup

     1. Add this to ongoing collaborative projects on the agenda

   ii. Cancer family retreat is the weekend of 10/24 and 10/25

II. Announcements and Open Discussion

  a. CSN is exploring the possibility of giving out gas cards for individuals in rural areas.

   i. CSN will need help marketing the availability of gas cards, when available.

   ii. NMSU Cancer Outreach Core has a social media platform that could assist CSN for marketing of gas cards

   iii. GCAP is having a fundraiser in November. One event is bingo. Another event is a screening of a movie; a woman recovering after cancer and Vickie R. of GCAP will be part of a panel with people who produced the movie.

   iv. NMSU is having a FIT Kit distribution event and colorectal cancer education event with a worksite in Las Cruces.

III. Action Items

  a. Jess and Angela will discuss a potential meeting date.

IV. Future Meeting Dates: 2020
   November/December TBD