

MINUTES
New Mexico Cancer Council – Rural Health Equity Workgroup

Date: Friday August 28th, 2020

Time: 3:00 PM-4:30 PM

Location: Virtual- Zoom meeting

Participants: All participants by Zoom- Angela Meisner, Joseph O’Dell, Vicki Nakagawa, Yan Lin, Audrey Simplicio, Dakotah Jim, Simone Guambana, Lindsay Walker, Angelica Solares, Patricia Torn

Agenda Items

- I. The workgroup reviewed the on-going Action Items:
 - a. Administrative
 1. No email communication issues
 2. Member introductions and previous meeting minutes’ review
 - a. Minutes were approved as written
 3. New attendees to meeting were Dakota Jim and Simone Guambana; both were from the UNM Comp. Cancer Center Community Outreach and Engagement (COE) program. Fellow UNM CCC COE attendees included Aubrey and Angelica. All individuals provided a brief explanation of their roles with the COE program, and the crossover of their daily roles and the RHE workgroup.
 - a. New member emails were obtained and added to member contact list, and were shared for addition to dropbox
 4. Due to the number of new attendees Angela provided an overview of the workgroup’s focus and mission.
 5. Angela led a discussion to describe the workgroups action plan to introduce the main tasks of the workgroup
 - a. Gather cancer resource data throughout the state—via RedCap survey
 - b. Create infographic maps
 - c. Create a data snapshot sheet
 - b. Outreach to Stakeholders and Other Interested Parties
 - i. REDCap
 1. Still live—will continue to be live till further notice
 2. Angela gave summary of survey to new workgroup attendees
 3. Resumption of stakeholder outreach was discussed and some members completed outreach between July and August meeting
 4. Patricia asked if survey could be sent to all CHWs in the state.
 - a. Joseph commented that Dept. of Health has a community health worker program—office of community health workers

(OCHW)—and that they he could reach out to the program and see if they would be willing to share our survey link to their contact list.

- i. It was noted that this program oversees the state CHW certification and that their list is not a comprehensive list of all CHWs in New Mexico because certification is not required and because CHWs operate under many different titles
 - b. Joseph and Vicki also stated that they have a contact with the president of the New Mexico Community Health Worker Association (NMCHWA)—which is not associated with the Office of CHWs with DOH.
 - i. Joseph and Vicki will reach out to the OCHW and the NMCHWA and gauge their willingness to share our survey link
 - c. UNM CCC COE staff shared that Project ECHO has a list of CHW's. UNM CCC COW staff will do outreach to the proper contact.
 5. Lindsay will attempt to do outreach to her list of stakeholders again.
 6. Angela reminded the workgroup of the ongoing list of individuals/organizations that have completed the survey. Workgroup members are to reference the list before contacting stakeholders to avoid multiple contacts/requests to complete the survey, if already completed.
 7. Joseph will share the survey link(s) and example email with the entire workgroup contact list. This will serve as the resumption of stakeholder outreach
- c. Map
- i. Angela explained that data collected through survey will be used to populate the maps
 1. Maps will be of the 5 public health regions; NW, NE, SW, SE and Metro
 - a. There was a question of if Dept. of Health divides the state into 4 or 5 public health regions. Joseph/Vicki clarified that DOH divides the state into 5 public health regions.
 2. The map creation sub-workgroup is still seeking volunteers. Current members included Jess Q., Lindsay W., Yan L., and Deb O.
 - a. The main goal of the subgroup is to determine what is to be included on the maps, once data collection is complete.
 3. Workgroup decided to included map subgroup recruitment and update will be an agenda item every meeting.
- d. Regional snapshot

October 23rd

November/December TBD